

North East Area Council Meeting:
6th June, 2013.

Agenda Item 3

Report of the North East
Area Council Manager.

**North East Area Council:
Key Milestones and Work Programme**

1. Purpose of Report

- 1.1 This report sets out the key elements of the Work Programme for the North East Area Council to discuss and agree.

2. Recommendation

- 2.1 **That the North East Area Council approves the Key Milestones for 2013/14.**

3.0 Introduction

- 3.1 This report is set within the context of decisions made on the way that the Council is structured to conduct business at Area / Ward/Neighbourhood levels (Cab21.11.2012/6), Devolved Budget arrangements (Cab16.1.2013/10.3), Officer Support (Cab13.2.2012/9 and Communities and Area Governance Documentation (Cab.8.5.2013/7.1). The relevant changes to the Council's Constitution were agreed at the Annual Council meeting on 17th May, 2013.

4.0 Key Milestones for Work Programme

- 4.1 The Key Milestones and their proposed timings reflect the need for the Area Council to be in a position to commission services and activities for the financial year 2014/15. Commissioning will need to address the North East Area Priorities and the Council Corporate Priorities.
- 4.2 The achievement of the commissioning process and key milestones may necessitate consideration of additional Area Councils meetings or task specific meetings as the programme is progressed to ensure targets are met.
- 4.3 The proposed Key Milestones based on each North East Area Council meeting are set out below:-

North East Area Council Meeting 1st August, 2013:

Consideration for items including:

- Key long-term developments affecting the Area
- Area contribution towards the Corporate Plan Priorities
- Financial modelling data
- Area specific headline data and performance information

- Consider Area Scrutiny role and Area Performance Management information needs

North East Area Council 1st August, 2013: Key Output:

- Indicative Draft Area Priorities

North East Area Council Meeting 3rd October, 2013:

- Development and agreement of Proposed Vision
- Proposed Area Priorities and desired outcomes discussed and agreed

North East Area Council Meeting 3rd October, 2013: Key Output:

- Agreement of Draft North East Area Council Plan for public consultation

North East Area Council Meeting 5th December 2013:

- Evaluation of consultation feedback on Draft North East Area Council Plan
- Consideration of services/projects/activities to be commissioned in 2014/15 financial year supporting the delivery of North East Area Council Plan
- Consider North East Area Council Plan performance monitoring information requirements

North East Area Council 5th December, 2013: Key Outputs:

- Approval of North East Area Council Plan
- Confirmation of proposed services/projects/activities for commissioning (addressing North East Area Council Plan priorities) for finalisation
- Performance Measures for Monitoring of Area Plan agreed

North East Area Council Meeting 13rd February, 2014:

- Presentation of services/projects/activities for commissioning for financial year 2014/15
- Commence Performance Monitoring

North East Area Council 13rd February, 2014: Key Outputs:

- Services/projects/activities for commissioning for financial year 2014/15 agreed

North East Area Council Meeting 3rd April, 2014:

Self-evaluation:

- Review first year of North East Area Council activity
- Consider Key Milestones for 2014/15 financial year
- Performance Monitor activity

North East Area Council 3rd April, 2014: Key Outputs:

- Agree Key Milestones for 2014/15

4.4 The Key Milestones obviously relate to the primary responsibilities of the North East Area Council. If the new arrangements are to succeed, addressing the Council's Corporate Priorities, appropriate contributions from the

Community and Partners is essential. Reference to the BMBC Area Governance Handbook (Cab.8.5.2013/7 - Appendix 1) is useful in this context.

- 4.5 There are a number of detailed work tasks that derive from these Milestones that are more operational in nature and these will be reported to Members, as appropriate.

5.0 Alternative Approaches and Risks

- 5.1 Identification and access to the data required to identify the Area Priorities could restrict the progress of the North East Area Council.
- 5.2 The Key Milestones that have been recommended fit within the overall target of commissioning services/projects/activities, based on North East Area Priorities. It is, however, recognised that the times scales are challenging but at this point are achievable.

6.0 Useful links

To assist hyperlinks to the Cabinet reports have been provided:

- 6.1 Further Arrangements for Council Governance (Cab21.11.2012/6),
<http://edemocracy.barnsley.gov.uk/0xac16000b%20x0057a16a>
- 6.2 Devolved Ward Budget (Cab16.1.2013/10.3),
<http://edemocracy.barnsley.gov.uk/0xac16000b%20x0057b2de>
- 6.3 Realignment of support for the Council's Area Governance – Officer Support (Cab13.2.2012/9),
<http://edemocracy.barnsley.gov.uk/0xac16000b%20x0057ba67>
- 6.4 Communities and Area Governance (Cab.8.5.2013/7.1)
<http://edemocracy.barnsley.gov.uk/0xac16000b%20x0057d7ce>
- 6.5 Communities and Area Governance Handbook (Cab.8.5.2013/7 - Appendix 1).
<http://edemocracy.barnsley.gov.uk/0xac16000b%20x0057d7ce>

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